



**DD-010-001303** Seat No. \_\_\_\_\_

**B. B. A. (Sem. III) (CBCS) Examination**

**March - 2022**

**Human Resource Management - 1**

*(Old Course)*

**Faculty Code : 010**

**Subject Code : 001303**

Time :  $2\frac{1}{2}$  Hours]

[Total Marks : 70

**Instructions :** (1) All questions are compulsory.  
(2) Figures to the right indicate full marks of the questions.

1 Explain the characteristics and functions of human resource management. 14

**OR**

1 Write note on : 14  
(a) Human resource policy  
(b) Human resource accounting

2 Define the ideal procedure regarding recruitment of candidates for employment in large scale organization. 14

**OR**

2 Explain the meaning of human resource planning. Define in detail the process of human resource planning. 14

3 Define the different job training techniques for human resources training and development. 14

**OR**

3 Discuss the various job methods with advantages and disadvantages of human resource training. 14

4 Distinguish : Time wage rate system V/s Piece wage rate system. 14

**OR**

4 Define the different methods of performance appraisal. 14

5 Define the characteristics and functions of trade unions. 14

**OR**

5 Define the term employee welfare. Discuss the various types of employee welfare facilities provided by employer. 14

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